



## Mortgage Checklist

The type of program you qualify for determines which documents will be needed. Lynne Haney can advise you as to which documents will be required.

- Last 30 days paystubs
- Last 2 years federal tax returns with all W2's and 1099's (**all pages**). NH Housing Programs require 3 years returns
- Self-Employed: last 2 years business and/or personal tax returns (**all pages**) Also, Year to date profit and loss and balance sheets
- Copy of most recent two months Bank, Mutual Fund, 401K, IRA or Stock Account Statement (**all pages**) – any large deposits not related to payroll deposits will need to be explained and documented
- Last 12 months cancelled rent checks, copies front and back, or landlords' names and addresses for the last 2 years
- Complete divorce decree showing alimony and child support payments if applicable
- Complete copies of bankruptcy papers including copy of discharge
- Insurance, tax bills, mortgage & equity line statements and rental agreements for all property owned
- VA Certificate of Eligibility or DD214 (VA only)
- Purchase contract, legal description and tax bill for home being bought and home being sold if applicable.  
Note: this is only required if you already have a property under contract

**PLEASE BE SURE TO FAX TO 1-866-491-7224. IF YOU SEND ANY INFORMATION VIA US MAIL, PLEASE SEND TO 1750 ELM ST., STE 104, MANCHESTER, NH 03104**

**Lynne Haney, Licensed Mortgage Originator**

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